

Annual General Meeting of the Australian Appaloosa Association Ltd
Held Saturday 27th October 2018 @ 7.30pm
Location: NSW Paceway building, Tamworth Showground NSW

As of 7.30 a quorum had not been reached therefore Anna Duin, president, adjourned the meeting till 8.00pm.

Attendance: As per membership list.

Apologies: Amelia Leeman, Annette Field. Tyler Pearson, Sandra Hicks.

President Report: As attached which was circulated to the members. Amendments to social media being change of Appaloosa Network to Appaloosa Forum. Amendment to spelling of board member. Meeting re-opened at 8pm, quorum still not met, president declared the meeting open.

1. To confirm the minutes of the previous Annual General Meeting

Anna Duin, president read minutes with printed copies provided to floor.

Motion: To accept the minutes of March 2018 AGM as circulated to members

Moved Tamara Pearson **Seconded** Pat Thompson

2. To receive and consider the report of the board. Summary of noted attachment (as above) given by President.

Changes in office & finance procedures has now given a clearer view of where our costs & expenses are.

Auditor rates have been investigated with conclusion of being too high and workload advanced for what we need as an association at our present size.

A staff member has been employed @ 6 hours per week dealing with financial duties and MYOB processing, providing clearer distribution through general ledger entries.

The change in office staff has answered many issues on projects and procedures not completed, unprocessed items and lack of maintenance. Many hours have been utilised in not only processing incoming but also addressing the backlog of unprocessed work and updating office procedures. President spoke further on her report by topic.

Motion: To accept the Report of the Board

Moved: Pat Thompson. **Seconded:** Debbie Pearson

3. To receive & consider the Statement of Financial position, detailed income statement, statement of cash flows & Auditors Report.

Financial report produced by PKF accountants was distributed to the floor. PKF stated they had seen an improvement in financial practices & amendments with the commencement of our new staff member dealing with MYOB. The process is becoming more efficient and anomalies have been discovered and amended.

New financial year & process has given us a better/correct series of reports.

Association loss of \$7845 as at 30 June 2018 has been incurred due to increase in wages. The need to reduce unacceptable amount of leave accrued plus addition of leave loading along with additional wage for temporary office support along with the disappointing financial loss with the 2018 National. Out National loss, in part has been attributed to an admin error unbeknown to the board & National Director. Trophy order placed very late resulted in freight costs well exceeding usual expense.

Explained that everything that comes from the office has a cost therefore administration costs will be reviewed, including postage costs to cover losses in areas of services.

Finance Director expanded on the frequent comments from members, "*what do I get for my membership*". Exercise done on financial figures for our previous full year showed that every

member of the association for that year would need to pay minimum of \$177 per head to cover all costs associated with opening the office doors and put someone at a desk to answer phone, emails and process member requirements. Current membership \$152.

A report on tabulating points, lifetime awards and EOY high points was given by Debbie Pearson. Her knowledge gained from taking on the task of bringing this area of the association up to date due to office restructure

Man hours to score, purchase cost & postage is approx \$15,000 per year. The present high point nomination fee being collected falls very short of the outgoing for EOY high point awards therefore a revision will need to be addressed.

Motion: to accept the financial report and statement of the association

Moved Debbie Pearson **Seconded** Brian Dediccoat. All in favour.

4. To Appoint PKF New England North West Audit & Assurance as auditors for the ensuing year.

President, Anna Duin proposed we reappoint PKF, in interim, allowing board to discuss & investigate costs/quotes of other local accountants possibly more suited to our current requirements.

Auditing/review costs is a great expense for our small organisation and needs.

Formal processes with PKF & ASIC will be followed.

Moved: Anna Duin **Seconded** Brian Dediccoat. ALL in favour/ NO against

5. To confirm the results of the Ballot for election to Board of Directors.

Three position were vacant resulting from 2 resignations and 1 end of term.

Two nominations were received, Debbie Pearson NSW & Harry Moyle VIC.

There being only two nominations Debbie Pearson was reappointed and Harry Moyle elected to a board position. Welcome Harry Moyle.

Vacant position available, nominations requested off the floor.

Natalie Wilkinson nominated by Debbie Pearson and seconded by Jo Fowler.

Natalie not comfortable with a 3 year term so declined.

Brian Dediccoat proposed to open a casual vacancy of 12 months, **seconded** Debbie Pearson

Natalie Wilkinson nominated for casual position **seconded** Debbie Pearson.

Natalie Wilkinson accepted the casual position of 12 months. All in favour, duly elected.

6. To consider notices of motion as circulated

No notices of motion received.

Karen Forrester the association new office administrator attended the meeting and was introduced to members present.

There being no further business the meeting was closed at 9.10pm. All attendees where thanked for coming.

General Discussions

Office report. Karen advised that the backlog of outstanding in the office was slowly being reduced while maintaining current membership requirements. Members still not using or supplying correct paperwork which is time consuming. The constant supply of registration photos in an outsized option is also a problem. Further discussion with board on this matter at next board meeting.

Anna Duin. It has been noted that members conduct in the way they treat & speak to office staff, board members and volunteers will not be tolerated. Language, abuse, etc (behaviour unbecoming) will not be tolerated.

Suspended members will be publicised via the association website for general information of members.