



AAA Ltd REGIONAL CLUB AFFILIATION PACK

Due 1st August of each season

You are invited to affiliate your regional club with the AAA Ltd for the 2019/2020 show season.

AFFILIATIONS:

Please find attached your full affiliation pack including your affiliation form and supporting documents which are to be completed and returned to us by the **1st of August 2019**.

We have also included forms you will need for each event:

- Show Approval forms
- Planning Checklist
- Event Audit Report – *To be submitted with show results within 30 days of the event.*

We have now also included these forms on our AAA Ltd website, so if you by chance misplace them, you can refer to our FORMS page anytime.

SHOW APPROVALS:

Show approval applications must be completed and received by the AAA Ltd office with full payment 30 days prior to your club event. Please be aware that if you do not comply with these timeframes you run the risk of your show approvals and your competitors missing out on points and your show will not be covered by AAA Ltd insurance.

Show approval applications must be accompanied by a full show program, that clearly states the show dates, judges, grounds and a planning checklist. An Event Audit Report is required after each event, which can be sent with the show results.

If you are running a non-show event such as a clinic, fun day, training day, gymkhana you must also submit a Non-Show Application form and payment to lodge your event. This allows your event to be covered by AAA Ltd insurance.

RESULTS:

Show results must be lodged to the AAA Ltd office within 30 days of your show. Show results must include:

- A show program with dates and judges' details.
- Results **MUST** include the Class Name, Number of Entrants and the Placings of each event, please include:
 - o ***Horse name | Horse Rego | Handler Name | Handler membership number.***

Bulk results from a show may be submitted to the AAA Ltd in a spreadsheet format from clubs only. Any results lodged after 60 days will receive a \$30 late penalty fee. Any results lodged after 90 days will not be accepted!

MEDIA

Any AAA Ltd Affiliated Club running approved events, can submit event information and adverts for promotion on AAA Ltd media channels. Please include full event details and an image/show ad in PDF or JPEG format only (must be hi res).

Send to media@appaloosa.org.au. Please send at least 14 days before your event or entry close date, whichever comes first.

CONTACTS:

Your Regional Club Director, Brian Dediccoat is your main Board contact for any queries and questions throughout the season in regards to your club, he is contactable on 08 8558 2406.

All other correspondence such as show approvals, show results are to be sent to info@appaloosa.org.au for AAA Ltd records and processing.

Australian Appaloosa Association Ltd

info@appaloosa.org.au

ABN: 70 001 558 050

PO Box 8251 East Orange NSW 2800

Website: appaloosa.org.au

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AFFILIATION APPLICATION FORM

Club Name: _____ Date: _____

Incorporation reference number: _____ Date of AGM: _____

Club Postal address: _____

Club Website: _____

Club Email: _____

Club Facebook: _____

Club Contact: (for correspondence purposes)

Name: _____ Membership #: _____

Phone: _____ Email: _____

I wish to affiliate the existing/new (please circle) club listed above with the AAA Ltd for the 2019/2020 show season.

We understand that no club shows or activities are permitted nor will be approved or covered by insurance until such time as affiliation fees and paperwork are completed and returned to the AAA Ltd office and affiliation is granted.

Please Note:

- For those that do not hold their AGM until after the 1st of August each year, the timely payment of required Affiliation fee is acceptable with paperwork completed and returned after your AGM.
- The Club President and one (1) other Executive Committee Member, Executive Committee being President, Vice-President, Secretary and/or Treasurer, MUST be financial members of the Australian Appaloosa Association Ltd. **

Club Representative's Signature: _____ Date: _____

When submitting your affiliation, you must include:

- Completed and signed affiliation form with full payment.
- Completed Regional Club Committee Form
- Completed Regional Club Activity Report.

PAYMENTS:

MASTERCARD/VISA (A 2 % surcharge will apply to credit card transactions)

Card Number _____ / _____ / _____ Expires: _____ / _____ CCV _____

Card Holders Name: _____ Signature _____

DIRECT DEPOSIT DETAILS: (must be completed prior to sending the form)

BSB: 082-842 Account #: 123061348

Transaction Number: _____ Copy of Receipt must be supplied with this form.

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CLUB ACTIVITY REPORT

Club Name: _____

How many members does your club have: _____

How many AAA Ltd members does your club have: _____

How many youth members does your club have: _____

How many Amateur members does your club have: _____

How many events and of what type does your club hold in the past season:

- _____ Approved AAA Ltd Events
- _____ Approved AQHA/EA or other Industry Events
- _____ Recognised Events (Ranch Sorting, Team penning, Western Dressage etc)
- _____ Clinics
- _____ Beginner Shows
- _____ Fundraising Events
- _____ Others: Please specify _____

Does your club calculate End of Year Hi Point Awards? _____

- If so, what point system do you use? _____

What rules do you run the above shows under? _____

How many club meetings have you held in the past season? _____

When is your Annual General Meeting? (proposed dates acceptable) _____

If there are any further comments that you would like to make about for club please do: _____

Club Representative's Signature: _____ Date: _____

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CLUB COMMITTEE DETAILS

Club Name: _____

Club Website: _____

Club Email: _____

Club Facebook: _____

****President:** _____ Membership No: _____

Address: _____

Phone: _____ Email: _____

****Secretary:** _____ Membership No: _____

Address: _____

Phone: _____ Email: _____

****Vice-President:** _____ Membership No: _____

Address: _____

Phone: _____ Email: _____

****Treasurer:** _____ Membership No: _____

Address: _____

Phone: _____ Email: _____

****Please refer to your Clubs Constitution for the required number of Committee Members****

Committee Members (please include position title of one is held)	AAA Membership No:

****Club President and one (1) other Executive Committee Member, Executive Committee being President, Vice-President, Secretary and/or Treasurer, MUST be financial members of the Australian Appaloosa Association Ltd. ****

Club Representative's Signature: _____ Date: _____

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