



SHOW APPROVAL APPLICATION FOR "AA" or "A" CLASS SHOW APPROVAL

1 Show per application ONLY**

Application is not accepted unless the entire form has been completed, signed and is accompanied by payment and required checklist items. ***

HOST CLUB DETAILS:

Club Name: _____

Club Contact: _____ Position: _____

Phone: () _____ Email: _____

SHOW DETAILS

Name of Show: _____

Show Manager: _____ Phone: _____

Show Start Date: _____ Show End Date: _____

Venue Name : _____

Arena Surface Type: _____

Address: _____

First Aid Officer: _____

Type of Event to be Held: "AA" Class Show () Prizemoney \$ _____ (must be min \$500)
"A" Class Show ()

Judge(s) Name: _____
(HSAA and/or AQHA Accredited ONLY)

On behalf of (Club Name) _____, I agree that the committee have completed a site inspection at the above grounds and the AAA Ltd Planning Checklist has been completed and is enclosed with this application.

Name: _____ Signed: _____ Date: _____

An Event Audit Report & Results from this show must be lodged AAA Ltd within 30 days of this event
Please refer to the AAA Ltd Rule book, Division 5 – Shows for full lists of MANDATORY events for each show class type. These rules must be adhered to, in order for your application to be considered.

.....AAA Ltd

SHOW APPROVAL CHECKLIST – Office Use only

- Application received no less than 30 days prior to event.
- Approval Fee Paid - **\$40.00 'A' OR \$70.00 'AA' per event/per judge.**
If Direct Debit – Please note Transaction # here: _____
- Show Program – Must be completed, meet approval requirements and must include judges.
- Show Rules – A full set of rules including Hi Point Award categories and classes scored.
- Risk Assessment & Planning Check List – Per event
- Have paid PREVIOUS event insurance levy in full – (\$10 per horse)

Comments: _____

Name: _____ Signed: _____ Date: _____

PAYMENT INFORMATION:

MASTERCARD/VISA (A 2 % surcharge will apply to credit card transactions)

Card Number _____ / _____ / _____ Expires: _____ / _____ CCV _____

Card Holders Name: _____ Signature _____

DIRECT DEPOSIT DETAILS: BSB: 082-842 Account #: 123061348 Transaction Number: _____

Copy of Receipt must be supplied with this form.

Australian Appaloosa Association Ltd

info@appaloosa.org.au

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Website: appaloosa.org.au

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Club: _____
Event Title/Name: _____
Location: _____
Event Date: _____
Arena Surface: _____

Planning Checklist

The setup of this event is to be done by: _____

The dismantling and clean-up of the event is to be done by: _____

Catering is available and will be run by: _____

Are all Committee members aware of the responsibility in running this event? _____

Is there Emergency Response Plans in case of any emergency? _____

Are the Committee all aware of these plans? _____

Who is responsible for making sure that all spectators, exhibitors, strappers, show team etc are aware for the Emergency Response Plans? _____

How will this be done? _____

Will safety checks on all equipment to be used checked prior to commencement of event? _____

Are the operators of any equipment to be used qualified to use this equipment? _____

Are there adequate amenities in place for spectators & competitors? _____

Are there designated areas for?	Yes	No
➤ Competition (including warm up areas)		
➤ Spectators (separate from horses & vehicles)		
➤ Competitor Parking (floats, trucks, etc)		
➤ Public parking (guest & spectator vehicles, etc)		
➤ Horses (yards, stables, laneways, etc)		
➤ First Aid (competitors/general public/access by emergency vehicles & services)		
ADDITIONAL NOTES:		

Inspection of Competition/Activity Areas (including warm up areas)	Yes	No
➤ Are each of these areas free of hazards and obstacles? (Rocks, Sticks, overhanging branches, rubbish...)		
➤ Are the surfaces safe and appropriately prepared for their intended use? (Slippery, too wet, too dry, dust, level, ploughed, suitable depth...)		
➤ Are the fences and gates appropriate for the activities? (Keeping livestock in, spectators out, numbers of competitors...)		
➤ Is there signage identifying each of these areas and their intended use? (Competitors Only, No Dogs, Warm-Up Arena, Marshalling Yard...)		
➤ Is there appropriate signage at all access points to competition areas? (No Entry Competitors Only...)		
ADDITIONAL NOTES:		

Inspection of Spectator Areas (separated from horses & vehicles)	Yes	No
➤ Are each of these areas, including roads & tracks, free of hazards and obstacles? (Rocks, Sticks, overhanging branches, rubbish, uneven surfaces...)		
➤ Seating & grand-stands are properly erected and separate from livestock & obstacles? (Check access to seating areas, that access to under grandstands is restricted...)		
➤ Access to food areas, toilets & public parking is free of hazards & obstacles? (Check for varied weather conditions, night lighting, trip hazards...)		
➤ Are fences or barriers properly erected?(Check for nails, broken rails, rail heights...)		
➤ Is there signage identifying each of these areas and their intended use? (Spectators Only, No Horses, No Vehicles...)		
ADDITIONAL NOTES:		

Inspection of Parking Areas	Yes	No
➤ Are competitor and spectator parking areas separated?		
➤ Are loading and unloading areas for livestock separated from the general public?		
➤ Is supervision of parking areas required?		
➤ Has traffic flow and pedestrian flow been addressed?		
➤ Is there signage identifying each of these areas and their intended use? (Competitors Only, <input type="checkbox"/> Public Parking, Floats and Trucks <input type="checkbox"/> ...)		
ADDITIONAL NOTES:		

Inspection of Livestock Yards & Stable Areas	Yes	No
➤ Are fences and rails secured properly? (Safe, appropriate height, no hazards...)		
➤ Is adequate water available?		
➤ Do the gates and latches work properly?		
➤ Can escaping livestock be contained effectively? (Perimeter fencing, gates closed, emergency procedures...)		
➤ Is there signage identifying each of these areas and their intended use?(No Entry Competitors Only...)		
ADDITIONAL NOTES:		

General	Yes	No
➤ Can Officials be identified clearly?		
➤ Is there a designated and signed "Assembly Area" in the event of an emergency?		
➤ Is there a plan for the treatment or removal of injured stock?		
➤ Is there a map of the facility identifying each of the designated areas?		
ADDITIONAL NOTES:		

This form has been completed by: _____ Date Completed: _____

On behalf of the Committee of the: _____, an affiliate of _____

Return this form with your SHOW APPROVAL forms, program and fees to the AAA Ltd on info@appaloosa.org.au or mail to PO BOX 8251 East Orange NSW 2800